



Lock Lane, Sandling, Maidstone, Kent, ME14 3AU

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Risk assessment for Schools and Pre-Schools

Potential Hazard	Who is at risk?	Existing controls	Further Action required
General	Pupils and visitors	Teachers and group adults are responsible for pupils at all times.	Kent Life staff are facilitators only. Accompanying adults to be made aware of their responsibilities
Car Park	Pupils and staff	Private car park. No public road to cross. Groups met by staff.	Head counts. Designate group leaders. Instruction to stay with groups.
Water	Staff, pupils and visitors	Pond fenced off.	Supervision to ensure fence is not crossed.
Slips, trips and falls	Staff, pupils and visitors	Teachers to instruct pupils not to engage in horseplay during visit.	Suitable footwear must be worn. Adults should encourage sensible and calm behaviour.
Lost persons	Pupils and visitors	Staff must remain with groups at all times. Radio communications on site at all times.	Regular headcounts. Pupils instructed to stay with their group and not to wander off alone. Suggested meeting point is the Tearooms.
Illness and injury	Staff, pupils and visitors	Trained First Aiders on site. Radio communication on site. Supply of fresh drinking water at Tearooms.	Pupils to bring water bottles and hats if sunny. Alert KL staff if you have members of your group with special needs.
Vehicles operating on site	Staff, pupils and visitors	Speed ramp at entrance. 5mph speed limit. Delivery vehicles escorted through site by staff.	Instruct pupils to be vigilant when walking on or crossing the roads.
Animals on site	Pupils and visitors	Handwashing facilities in Farmyard, outside Tearooms and at all toilets.	Teachers to ensure that everyone washes hands after animal contact and before any eating. Be cautious when feeding animals – some may bite.
Weather	Pupils and visitors	Kent Life is an outdoor site. Visitors should bring suitable outdoor clothing and footwear.	Teachers to inform pupils to wear suitable clothes and footwear.
Workshops and Demonstrations	Pupils and visitors	All staff and contractors are aware of our health and safety policies.	Pupils must be accompanied by their designated adults at all times.
Tractor Ride / Fun Farm Ride	Pupils and visitors	Trained tractor drivers. Safety brief before ride. Main route away from main paths. Tractor and route well maintained.	Pupils must be accompanied by adults at all times. Pupils to remain behind barrier while waiting for tractor.
Cuddle Corner	Pupils and visitors	Session delivered by trained staff. Animals regularly changed. Safety brief at start of session	Pupils to be accompanied by adults at all times. Pupils to follow instructions of staff.
Bouncy Castle	Pupils	Pupils should take their shoes off and wear socks. No climbing up walls and sides. Bouncy castle is not to be used when wet. No adults or teens on bouncy castle. Max. 10 children. No food, drink, glasses, belts, toys and pets on bouncy castle.	Pupils supervised by adults while on bouncy castle. Pupils to be mindful of other children on the bouncy castle

First Aid boxes are located in Kent Life's Offices, Play Barn, Admissions/Shop, Workshop, Farmyard and Tearooms.

Nearest A & E Dpt: Maidstone Hospital, Hermitage Lane, Maidstone, Kent, ME16 9QQ.

